

SOCIAL MEDIA COMMENT POLICY

Lifeworks Services, Inc.
Date: May 20, 2019
Subject: Social Media Comments

Introduction:

We encourage public interaction and communication about the content we post on our digital channels. However, this does not imply that Lifeworks agrees with or accepts external content from the public.

The purpose of this policy is to establish a procedure for monitoring Lifeworks digital presence. Lifeworks uses social media channels to share news and information related to the organization and the people we support. We encourage people to submit questions, comments, and concerns. Please note that discussions on Lifeworks digital channels are monitored, reviewed, and if needed, removed.

Policy:

Once posted, Lifeworks reserves the right to delete content that contains vulgar language, personal attacks, hate speech, or is offensive in nature, including comments that are:

- Spam or links to other sites,
- Clearly off topic,
- Duplicate posts,
- Not appropriate for the site,
- Advocate for illegal activity,
- Promote services and products,
- Endorse political campaigns and organizations,
- Infringe on copyrights or trademarks,
- Deemed inappropriate,
- Use personally identifiable information. (Please do not share any of your personal information on our pages.)

Any public comments expressed on Lifeworks digital channels do not reflect the opinions and position of the organization. The person who posts the comment is solely responsible for its content. A comment will not be edited or modified to remove unacceptable portions; the entire comment will be deleted.

Please be aware that while administrators are responsible for monitoring the page, we cannot immediately review every comment posted. If you have questions regarding the operation of any Lifeworks sites, please contact the page administrator. Thank you for your interest and support of Lifeworks.

Alternative formats of this policy are available upon request by contacting our
TTY: 886-454-2732.

