

TEMPORARY RATE INCREASE DISTRIBUTION PLAN FOR PCA CHOICE EMPLOYEES

This plan will be posted on our website from December 20, 2020 until at least January 30, 2021.

DISTRIBUTION PLAN

[Legislation](#) from Minnesota's 5th Special Session requires that Providers receiving a rate increase under this section must use at least 80 percent of the additional revenue to increase wages, salaries, and benefits for direct support professionals and any corresponding increase in the employer's share of FICA taxes, Medicare taxes, state and federal unemployment taxes, and workers' compensation premiums.

Lifeworks has decided to apply 100% of the rate increase to employee compensation, which includes wages, taxes, PTO, and benefits – as well as the corresponding increase in employer taxes and premiums. For Lifeworks, this includes the following: the employee's hourly wage, FICA 7.65%, unemployment 3.53%, workers' compensation 0.94%, and PTO 3.1%.

Lifeworks will distribute the funds to PCAs in the form of a stipend paid bi-weekly. After each applicable payroll period, a "look back" will be conducted to calculate the stipend amount based upon the job tasks and number of hours worked. The stipend will be paid out with the following payroll. Please see the tables below for reference.

Stipend Amount Per Hour Worked

| Job Task | Hourly Stipend |
|------------------|----------------|
| PCA 1:1 | \$0.97 |
| PCA 1:1 Enhanced | \$1.07 |
| PCA 1:2 | \$1.30 |
| PCA 1:2 Enhanced | \$1.48 |
| PCA 1:3 | \$1.59 |
| PCA 1:3 Enhanced | \$1.83 |

Stipend Payment Calendar *

| Pay Period | Stipend Payment |
|----------------------|-----------------|
| 12/1/2020-12/19/2020 | 1/8/2021 |
| 12/20/2020-1/2/2021 | 1/22/2021 |
| 1/3/2021-1/16/2021 | 2/5/2021 |
| 1/17/2021-1/30/2021 | 2/19/2021 |
| 1/31/2021-2/7/2021 | 3/5/2021 |

DHS CONTACT INFORMATION

If any PCA does not feel that they received the compensation related increase as required, they should contact Lifeworks Compliance at 651-454-2732 and/or the Department of Human Services in any of the methods below.

MAIL

Minnesota Department of Human Services
Community Supports and Continuing Care
for Older Adults
PCA Temporary Rate Increase
P.O. Box 64967
St. Paul, MN 55164-0967

EMAIL

Email questions:
dhs.ccarates@state.mn.us
DHS will direct the questions to
the person who can best provide
an answer.

PHONE

If you have questions, you can call the DSD
Response Center: 651-431-4300
TDD users may call the Minnesota Relay at 711 or
800-627-3529
Speech-to-speech relay, call: 877-627-3848